MINUTES OF THE MEETING OF THE REEDLEY HALLOWS PARISH COUNCIL HELD ON THE 14 JULY, 2020.

PRESENT: Councillor P.V.Bates in the Chair;

Councillors C. Johnson, L. Oddie and I. Shutt;

Ian Woolstencroft – Clerk.

Stephen Bates – Parish Lengthsman .

ALSO PRESENT: Roman Korol ( member of the public who is interested in becoming a Parish

Councillor.)

1 . PUBLIC QUESTIONS.

There were no public questions.

2 . DECLARATIONS OF INTEREST.

Members were reminded of the requirements by the Chair. There were no declarations

of interest on this agenda.

3. RECORD OF MEMBERS INTERESTS.

All members interests were confirmed as up to date.

4. APOLOGIES FOR ABSENCE.

An apology for absence , together with the reason, was received from Councillor P.McCormick.

RESOLVED: That the apology be accepted.

5. MINUTES OF THE LAST MEETING.

RESOLVED: That the Minutes of the meeting held on the 9 March, 2020 copies of

which had previously been circulated were approved and signed by the Chair as a

correct record. A second copy was signed for placing on the Noticeboard next to the

Magistrates Court.

6. CLERK’S REPORT / CORRESPONDENCE.

* Provision of a Bench Dedicated to the NHS and all Key Workers arising from the Covid 19 pandemic.

The Clerk reported that a Company called Fabrications North East Limited had approached local councils to determine whether they wished to purchase a metal bench designed specifically to say thank you to the NHS and all key workers during the Covid 19 pandemic which they could locate within their area. He reported that the cost was £850 plus vat.

RESOLVED: That no action be taken on this matter.

* LCC Public Rights of Way Local Delivery Scheme 2020/2021 .

The Clerk reported that the Lancashire County Council had invited local councils to apply for funding under their Local Delivery Scheme in 2020/2021. The Scheme can enhance the work undertaken by the County Council’s Public Rights of Way Team and provides an opportunity for Parish Councils to identify work on public paths that they think the community would benefit most from and use the payment accordingly. He further reported that the grant had been increased from £250 to £500 and that Reedley Hallows Parish Council had successfully applied.

RESOLVED: That the position be noted.

* Review of the Parish Clerk’s Salary.

The Clerk reported that his Contract of Employment provided that the Parish Council would review his salary annually on the anniversary of his appointment in this case 1 April, 2020. However , this had not been possible due to the Covid pandemic. He explained that his salary when appointed on the 1 April, 2019 was Spinal Column Point 11 . He requested that consideration be given to placing him on Point 12 which is the top point of the scale which would mean an increase on 11p per hour backdated to the 1 April, 2020.

RESOLVED: That the Clerk’s salary be increased to Point 12 backdated to the 1 April, 2019.

7. FINANCE.

RESOLVED: That the following items be approved and noted.

* Bank balances as at 30 June, 2020– Business Premium Account £4,240.16

Business Community Account £23,713.62

* Clerk’s salary and expenses for March, April , May and June , 2020 paid by Standing Order £236.66 each month to note.
* Clerk’s Tax for March, April, May and June, 2020 £47.60. each month to note.
* Lengthsman’s pay award from April, 2020 £9.58 per hour (previously £9.39 per hour) approved.
* Lengthsman’s Fees for February and March, 2020 18 hrs at £9.39 = £169.02
* Lengthsman’s Fees for April, May and June, 2020 38 hrs at £9.58 = £364.04
* SLCC (Society of Local Council Clerks) Annual Membership Renewal = £78.00
* Internal Auditors report for the financial year 2019/20 was approved.

The Clerk reported that the Internal Audit had again been carried out by the Clerk to Clitheroe Town Council and a fee of £30 had been for this work.

* The Annual Governance Statement for the financial year 2019/20 was approved.
* The Annual Accounting Statement for the financial year 2019/20 was approved.
* The Certificate of Exemption for the financial year 2019/20 was approved.
* The Statutory Period for electors rights from 20 July to 20 August, 2020 was confirmed. The Clerk to arrange for a Notice to be displayed on the Notice Board.
* The revised Asset Register for 2019/20 was approved.
* The revised Risk Management for 2019/20 was approved.
* INCOME Precept for 2020/2021 in the sum of £11,800 received from Pendle Borough Council was noted.
* INCOME LCC Local Delivery Scheme 2020/2021 grant received from the LCC in the sum of £500

8. ENVIRONMENTAL ISSUES.

* Parish Lengthsman’s Report.

The Parish Lengthsman’s reports for February, March, April, May and June, 2020 were noted. He pointed out that due to the current situation with Covid 19 and the fact that he does not have PPE or the facilities to safely deal with rubbish he would not be engaging in litter picking for some time.

RESOLVED: That the reports and the position re litter picking be noted.

* Pendle Hill Landscape Partnership Funding .

The Parish Lengthsman outlined the main features of the Pendle Hill Landscape Partnership Funding Scheme . He suggested that it would not be appropriate for this Parish Council to get involved with this Scheme as they do not have the manpower.

RESOLVED: That no action be taken on this matter .

* Roundwood Gardens.

The Parish Lengthsman reported that the Roundwood Gardens Flower Bed was full of horse tail weeds which were very difficult to remove .

RESOLVED: That the Parish Lengthsman be asked to obtain cost estimates for removing everything in the flower bed with a view to this work being carried out before Winter and refilling and planting during Spring 2021 and report to a future meeting of this Council.

9. PLANNING APPLICATIONS.

The Clerk reported that the following planning application had been received by

Pendle Council relating to the Reedley Hallows area since the last meeting of the

Parish Council:-

* 20/0134/FULL – Pendle Gardens , Greenhead Lane, Brierfield – demolition of a dwelling and structures and erection of 4 dwelling houses (use Class C3 ) ( Resubmission)
* 20/0200/FULL – 11 Clements Drive, Reedley – erection of part 2 storey extension and part single storey extension to rear, front porch with balcony above and extension to driveway (Resubmission ) The Parish Council objected to this application on the ground of over development.
* 20/0234/FULL – 7 Hawthorne Avenue, Reedley – erection of a single storey side extension and window alterations.
* 20/0257/ AGD – Smithsons Farm Cottage, Woodend Road, Brierfield – change of use of an agricultural building and external alterations to form a single dwelling.
* 20/0289/ HHO – 159 Reedley Road, Reedley – demolition of existing conservatory and erection of a single storey rear extension.
* 20/0317/ HHO – Monkholme Lodge, Robinson Lane, Brierfield – erection of first floor extension on the south west side elevation and a first floor balcony on the north west front elevation.
* 20/0324/HHO – 1 Wharefdale Avenue, Reedley – erection of a single storey side extension
* 20/0210/HHO – Meadowcroft, Barden Lane, Brierfield – demolition of the existing front boundary fence and erection of a 2 metre boundary wall and erection of a detached double garage .

RESOLVED: (1) That the Parish Council have no objections to the above application apart from where mentioned; and

(2) That with regard to application 20/0210/ HHO – Meadowcroft, Barden Lane, Brierfield the Parish Council wish to object to this application on the following planning grounds:-

* Concerns regarding both road and pedestrian safety;
* Concerns regarding access and egress;
* The absence of a footpath on either side of the road at this point will not help the situation;
* Poor site lines for road uses at this location ;and
* The height of the wall should be no more than 1 metre.

10 . COUNCILLORS LOCAL ISSUES.

* Parish Councillors -

Councillor Johnson circulated a copy of a letter which the owner of Inghams Farm had sent to the local MP outlining a number of issues of concern relating to the use of land owned by Mr D. Heap at the Royle Equestrian Centre, Adamsons Farm off Royle Road, Burnley.

RESOLVED: That the Clerk be requested to write to the Local MP informing him that this Parish Council agrees with the contents of the letter and, in addition , he be asked to write to Pendle Borough Council on the matter.

* Councillor Carole Johnson also reported that she had been informed that tourism issues in Pendle are now dealt with by Neil Watson in the Planning Department and that he was not prepared to publish any tourism leaflets for Pendle as all such matters would be done on line .

RESOLVED: That the Clerk be asked to write to the Leader of Pendle Borough Council informing him that this Parish Council found this unacceptable .

1. DATE AND TIME OF THE NEXT MEETING.

The Clerk submitted suggested dates for future meetings of the Parish Council

during the Municipal Year 2020/2021.

Councillor Carole Johnson offered to allow meetings to be held in her Café at

Smithsons Farm, Woodend Road , in view of the anticipated problem in meeting

in the Pendleside Hospice , the usual venue during the current pandemic.

RESOLVED: (1) That in view of the current situation with Covid 19 future

meetings of the Parish Council be held in the Café at Smithsons

Farm;

(2) That arrangements be made to pay £15 for the use of the Café

on the same basis as the arrangement which the Parish Council

had with Pendleside Hospice ;

(3) That the Clerk be asked to inform Pendleside Hospice ; and

(4) That meetings of the Parish Council be held on the following

dates and times during the remainder of the current Municipal

Year :-

10 August, 2020 starting at 7pm;

14 September, 2020 starting at 7pm;

12 October, 2020 starting at 2pm;

9 November, 2020 starting at 2pm;

14 December, 2020 starting at 2pm;

11 January, 2021 starting at 2pm;

8 February, 2021 starting at 2pm;

8 March, 2021 starting at 2pm;

12 April, 2021 starting at 2pm ;and

10 May, 2021 starting at 7pm.

The Chair thanked everyone for attending .

The meeting closed at 3.30pm (started at 2pm).