**REEDLEY HALLOWS PARISH COUNCIL**

Tuesday 3 June , 2025. 

Dear Councillors / Colleagues

You are hereby requested to attend a meeting of the PARISH COUNCIL to be held in the Café at Smithson’s Farm, Woodend Road, Reedley Hallows on TUESDAY 10 June , 2025 commencing at. 1.00pm

**Agenda**

1. Public Questions:
2. Declaration of Interest. Members are reminded of the legal requirements concerning the declaration of interests. A member must declare a disclosable pecuniary interest on which he / she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. A member with a disclosable pecuniary interest may leave the room where the meeting is held while any discussion or voting takes place subject to the Standing Orders of the Council.
3. Record of member’s interests:
4. Apologies for absence. – currently received from Councillor . M . Grimshaw.
5. Minutes of the last meeting for approval held on the 13 May, 2025 (these have previously been circulated)
6. Matters arising (not on agenda).
7. Clerks Report Correspondence.

* Defibrillator Awareness Session - Pendleside Hospice . – To determine a suitable date along with a reserve date to hold this Session involving Parish Councillors , people from the Hospice and the North West Ambulance Service. – Clerk to report further at the meeting.

1. Finance - Items to approve /note : -

* Bank balances as at 31 May, 2025 , Business Premium Account £ 4,365.69 , Business Community Account £ 23,176.55
* Clerk’s salary and expenses for May, 2025 paid by SO = £337.56
* Clerk’s Tax for May, 2025 £67.40
* Work carried out by the Clerk in the absence of a Parish Lengthsman. 5 HRS @ £12.45 per hour = £62.25
* SLCC ( Society of Local Council Clerks ) Annual Membership Renewal = £80..00
* Internal Auditor’s report and fee £30.00 to receive and agree.
* Website Costs Hosting and Renewal totalling £330.00
* To approve the Annual Governance Statement for the financial year 2024/2025. (copy to be circulated at the meeting)
* To approve the Annual Accounting Statement for the financial year 2024/2025. (copy to be circulated at the meeting)
* To approve the Certificate of Exemption for the financial year 2024/2025 to be submitted to the External Auditor.(copy to be circulated at the meeting).
* To confirm the Statutory Period for electors rights. which is from the 10 June, 2025 to the 24 July, 2025
* To approve the revised Asset Register for 2024/2025 (copy enclosed )
* To approve the revised Risk Management for 20242025 (copy enclosed).

1. Environmental issues:

* Work carried out by the Clerk in the absence of a Parish Lengthsman. – ( details attached).

1. Planning applications:

The following applications were received by Pendle Council relating to the Reedley Hallows Area since the last meeting of the Parish Council (13 May, 2025).

* 25/0331/HHO – Full – erection of a single storey rear extension 1 Clifton Road, Reedley. Comments by 5 June, 2025.
* 25/0371/HHO - full – erection of a single storey rear extension with a flat roof – 5 Reedley Grove, Reedley . Comments by 23 June, 2025.

11 Nelson, Brierfield and Reedley Area Committee – Parish Council Representative.

To receive, if appropriate, a report from the Clerk on matters affecting the Reedley Hallows Parish dealt with at a recent meeting of the Area Committee.

1. Date of the Next Parish Council Meeting .

The Parish Council is scheduled to meet on the 8 July, 2025

1. Delegates Reports Councillors Local Issues

* Parish Councillors.